

Mobile Phone Policy

This policy has been decided after consultation with staff, student groups and families. It is designed to ensure you can use mobile phones to enhance your learning in lessons whilst allowing the whole school community to feel safe and not be distracted or disrupted by inappropriate use.

Before 8:30am	Appropriate personal use only.	→	Phones will always be confiscated for inappropriate use*
From 8:30am–3:00pm in a classroom (including form) or assembly	Phones should be switched off and out of sight at all times. They can only be used with a teacher's permission to support learning and must then be switched off and out of sight.	→	Phones will be confiscated if you are seen using your phone and permission has not been given. Phones will always be confiscated for inappropriate use*
Corridors, break and lunch time	Phones should be switched off and out of sight.	→	If you are seen using your phone, a warning can be given. If the member of staff knows this is a repeated offence, ie they have warned you recently, your phone can be confiscated. Phones will always be confiscated for inappropriate use*
Clubs and activities including after 3:00pm	Phones should be switched off and out of sight at all times. They can only be used with a teacher's permission to support learning and must then be switched off and out of sight.	→	Phone will be confiscated for duration of club if mis-used. You will be asked to leave club for non-compliance and the teacher will escalate concern.

Non-compliance to a member of staff's request will result in further escalation as per our Behaviour Policy.

*Phones will always be confiscated for inappropriate use eg If a student is **seen or suspected** of using the camera functions to take photos or film footage or using the phone to share messages or images to intimidate, bully or ridicule others. **Phones should not be used to make or receive a voice call in the school day.**

Mobile phone policy – Sanctions Chart

