



Charles Darwin School

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Headteacher: Aston Smith, BA (Hons) MA NPQH

April 2024

Dear Parents / Carers

Year 10 Parents' Evening: Thursday, 9 May 2024 – 3:45pm-6:45pm

I would like to invite you to attend the Year 10 Parents' Evening to be held in person at the school on **Thursday, 9 May**, it is hoped that all parents/carers will be able to attend. Your son/daughter should be with you for this conversation with individual teachers. **Pupils must attend in full school uniform.** Oz School Wear will be selling school uniform and PE Kit during the evening.

The evening will start at **3:45pm** with the last appointment at **6:40pm**. 5 minute appointments to meet with individual teachers will be available on a first-come first-served basis.

To book your appointment times please visit the school's online booking system SchoolCloud where you will be able to choose your own appointment times and you will then receive an email confirming your appointments. Teachers can also request appointments with you.

It may be helpful to have a five-minute gap between appointments to allow you time to move from one member of staff to another. [Please note that using the Automatic appointment allocation does not allow for a gap in between appointment times.] The evening will run more smoothly if everyone keeps to the five minutes; if this is not long enough, it may be appropriate to make alternative arrangements with the member of staff for a further conversation.

The online booking system will be open to parents at **6:30pm (1830hrs)** on **Thursday, 2 May** and will close at **3:30pm (1530hrs)** on **Wednesday, 8 May**.

To book your appointments, please visit <https://darwin.schoolcloud.co.uk/> or visit our school website [from the home page select the Parents tab and then select Parents' Evening – SchoolCloud booking system]. A short guide on how to add appointments is attached with this email.

You will be required to login with the following information:

- Parent Title, (Mr, Mrs, Ms etc.), first name, surname
- Email address
- Student's name, date of birth

If you have any difficulties making online bookings, please contact Mrs Stephens on jss@cdarwin.com

NB: If your child studies **Triple Science** you will need to book two separate appointments which are listed on the system as follows:

Science = Biology & Chemistry with Dr Piercy and Mrs G Jones

Triple Science = Physics with Mrs A Jones

Upon arrival, please go to Student Services, where you will be able to collect your child's report. Noticeboards will indicate which subjects are in which space. Please line up in front of the relevant teacher in advance of your appointment.

To advise that parking on school site [at the front of the school and the car park adjacent to the Sixth Form Hub] is very limited. School gates will be open at 3:30pm.

The School Council will be running a charity cake sale during the parents evening. Cash will be needed for purchases with all money raised going back to the school.

Yours faithfully
Miss L Davies - Year 10 Achievement Coordinator